Accessing Filemaker Pro 9 for Special Ed (In School)

To access the Special Ed Databases with Filemaker Pro 9.

1. When logged into the computer open Filemaker Pro. In most cases you should see a Filemaker Pro Icon on the Desktop. If you do not see an icon on the desktop Look for "Filemaker Pro" under "All Programs" in the start menu. If it is not available under "All Programs" then Filemaker is not installed on that PC. Locate a PC on which it is installed or create a tech request (http://intra.polarbear.net/helpdesk) to request that it be installed.

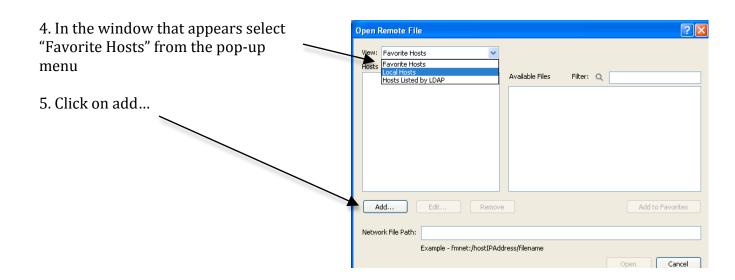


2. If the "Filemaker Quick Start" window opens up close this window by clicking the red X in the top right corner of the window.



3. Select "Open Remote" from the File Menu

| File | Edit | View | Insert | Format | Records | Scr |
| New Database... |
| Open Remote... | Ctrl+O |
| Open Recent | Open |
| Ctrl+W |
Manage	Open
Sharing	Open
File	Options...
Change	Password...
Print Setup...	
Print Setup...	
File	Options...
Change	Password...
Print Setup...	
File	Options...
Open	Remote
Start	Format
Start	Format
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6. In the following window type fmp.polarbear.net under "Host's Internet Address:"

then click on "Save"

Favorite Host's Internet lives: fmp.polarbear.net (Example - host.domain.com or 192.168.10.0)

Favorite Host's Name:

(optional)

File Settings

Show all available files for this host

Show only these files

Internet lives: fmp.polarbear.net
(Example - host.domain.com or 192.168.10.0)

Favorite Host's Name:

Internet lives: fmp.polarbear.net
(Example - host.domain.com or 192.168.10.0)

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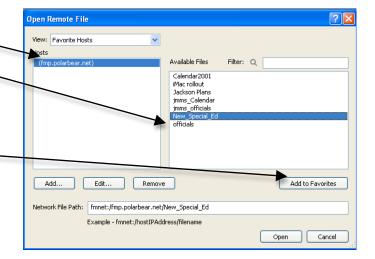
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(Internet lives: fmp.polarbear.net)
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7. You should now return to the following window. Under Hosts: click on **fmp.polarbear.net** then select "New_Special_Ed" from the list of available Files.

You may click on "Add to Favorites" make it easier to reconnect.



Cancel